

Department of the Army
Headquarters, US Army
Joint Munitions Command
1 Rock Island Arsenal
Rock Island, IL 61299-6000

*JMC Regulation 600-1

Personnel - General (600)

THE AMMUNITION HALL OF FAME

Applicability. This policy applies to the U.S. Army Joint Munitions and Lethality Command (JM&L LCMC), Joint Munitions Command (JMC), Program Executive Office for Ammunition (PEO Ammo), Armament Research Development and Engineering Center (ARDEC) and to any other ammunition related organization.

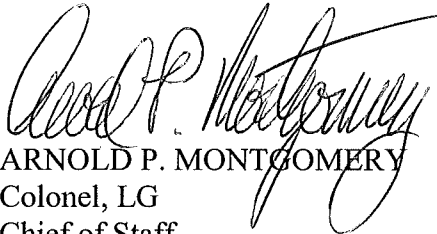
Decentralized Printing. All installations may locally reproduce this regulation.

Supplementation. The proponent authorizes supplementation of this regulation. Please send one copy to the proponent.

Proponent. The JMC Historian (AMSJM-PA) is the proponent of this regulation. Users may send comments or recommendations to AMSJM-PA, HQ JMC, 1 Rock Island Arsenal, Rock Island, IL 61299-6000, e-mail: usarmy.ria.jmc.mail.army-amc-org-jmc-amsjm-hi@mail.mil

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FOR THE COMMANDER:


ARNOLD P. MONTGOMERY
Colonel, LG
Chief of Staff

<u>Contents</u>	<u>Paragraph</u>	<u>Page</u>
Purpose-----	1	2
Discussion-----	2	2
Responsibilities-----	3	2
Procedures-----	4	2-6
Appendix A. Nomination Form-----		7-8
Appendix B. Program Logo-----		9

1. PURPOSE: The purpose of the Ammunition Hall of Fame (HOF) is to honor and preserve the memory of former members of the ammunition community for their exceptional leadership, service, dedication to duty, and contributions in support of the ammunition mission. The program's intent is to preserve history and gives all members of the ammunition community a sense of heritage, honor, pride, and belonging. The purpose of the following guidelines are to prescribe policies and procedures for the nomination, selection and induction of individuals into the Ammunition Hall of Fame.

2. DISCUSSION:

- a. Ammunition management and execution is a primary activity within the U.S. Army which has a history that extends back to the Revolutionary War. The Army's ammunition community provides conventional and select smart ammunition products and logistics capabilities to all Services and Warfighters and other non-Defense Department customers worldwide.
- b. Throughout history, ammunition employees have demonstrated significant efforts to advance, modernize, manage, and supply safe and effective ammunition throughout the world to improve our Nation's defense.
- c. The ammunition community is comprised of both military and civilian personnel, engaged in support, supply, design, acquisition, technology, production and sustainment activities.

3. RESPONSIBILITIES:

- a. The JMC Deputy Commander appoints the Hall of Fame selection board and administers the Hall of Fame program.
- b. The Hall of Fame project officer serves as the point of contact for all matters pertaining to the induction, information, criteria, selection board procedures, ceremonies, plaques, displays, certificates for induction and all other Hall of Fame activities.

4. PROCEDURES:

a. Award Eligibility.

- (1) Any former JM&L LCMC, JMC, PEO Ammo, ARDEC or ammunition enterprise/community employee, separated for at least two years who has made a significant long-term contribution to the ammunition mission or has provided outstanding customer service and an exemplary work ethic during their tenure at an ammunition command, may be nominated. Former employees include all military (active duty

and reserve components) and government civilians. Contractor employees are not eligible for consideration or induction.

- (2) Two-year separation from the nomination data call date (published every year on JMC public website – Ammunition Hall of Fame site) is required for consideration. Separation includes: reassignment, retirement, or discharge. If deceased, the nominee is eligible immediately without regard to length of separation.
- (3) The term “significant” refers to any specific or continuous accomplishment positively affecting a large segment of ammunition enterprise employees, customers or vendors.
- (4) The term “long-term” refers to the length of time of the positive effects of the action(s), and not to the length of service of the nominee. Length of service is not an issue for eligibility.

b. Nomination.

- (1) The HOF project officer will coordinate nominations.
- (2) Any current, prior, or retired ammunition employee, or a family member or friend may submit a nomination. There is no limit to the number of nominations allowed.
- (3) To be considered by each year’s selection board, nominations must be submitted to the Hall of Fame project officer by determined date in December announced via email and posted on the JMC public website.
- (4) Hall of Fame nominations should include individuals only. The selection board will not consider groups. Nominations must include the following:
 - (a) The completed Ammunition Hall of Fame nomination form (Appendix A).
 - (b) The nomination form requests a 1-2 page narrative description of the nominee’s significant, enduring contributions to the ammunition mission. Remember, the candidate must have demonstrated long-term contributions. The write-up must demonstrate that the individual’s contribution has made a lasting, positive impact on ammunition business practices or mission which includes life cycle functions of technology,

systems development, acquisition, production, sustainment, and demilitarization. Narratives must contain concrete and quantifiable examples of the nominee's accomplishments.

OR

A 1-2 page narrative description outlining how the nominee's outstanding customer service practices and exemplary workmanship supported the ammunition mission. Again, the examples of the person's accomplishments must be specific and measurable.

- (c) A one paragraph proposed plaque/award citation on the nomination form.
 - (d) Written testimonial(s) or letters of recommendation from the nominee's former co-workers, subordinates or supervisors are encouraged but optional. Testimonials should contain specific examples of accomplishments and should be kept to one typed page in length.
 - (e) Any other supplemental documentation supporting the nomination may also be submitted, but is optional. This may include supporting letters of recommendation, newspaper clippings, historical references, etc.
 - (f) A "head and shoulders" professional style colored photograph of the nominee is preferred, but any photo will be accepted.
- (5) The project officer will review all nominations. Incomplete nominations will be returned; the nominator will be allowed to complete the application if time permits. If additional supporting information is necessary, the project officer will advise the nominator. If corrective action is not taken, the nomination will be returned to the nominator without action.

c. Selection.

- (1) Designated senior representatives will be panel members from the following ammunition organizations to comprise the selection voting board:

JM&L LCMC - 1 Senior Representative
PEO Ammunition - 3 Senior Representatives
ARDEC - 3 Senior Representatives
JMC - 3 Senior Representatives
-MLRC – 1 Senior Representative

- Directorates/Special Staff – 1 Senior Representative
- JMC Ammunition Installations - Will rotate in 1 different Commander/Deputy Commander each year

- (2) The JM&L LCMC Commanding General will make the final induction determination after the selection board completes electronic voting.
 - (a) After nominations are submitted to the project officer electronically, nominations will be prepared for web upload. The selection board will meet in person and via VTC (for those offsite) to discuss the voting process annually. Selection board members will review the nomination packages electronically via a CAC-enabled, access restricted webpage application and vote electronically.
 - (b) Each selection board member will have one vote for each candidate. Seventy-five percent of the board's vote will decide the selection. Voting results will be briefed/provided to the JMC Chief of Staff by the project officer, to be forwarded on for the final review and induction decision to be made by the JM&L LCMC Commanding General.
 - (c) Nominees not selected for induction will be automatically reconsidered for one year, after the year they were nominated. If a nominee has not been inducted into the Hall of Fame after being nominated three consecutive times, nominators must wait one year before nominating the candidate again.
 - (d) In the first year, 10-15 nominees may be inducted into the Ammunition Hall of Fame. Each subsequent year, up to 5 nominees may be inducted into the Ammunition Hall of Fame.

d. Induction.

- (1) Each person selected for induction, or his next of kin/descendent if the selectee is deceased, will be notified of the selection in writing and formally invited to attend the induction ceremony. No funding will be provided for travel, participation, or attendance to the annual induction ceremony.

Attendance to the event is voluntary. If the inductee is not present for the ceremony, their awards will be mailed to them or their next of kin.

- (2) Official announcement of the inductees will be made prior to the induction ceremony.
- (3) The Hall of Fame project officer will coordinate the induction ceremony. The location of the induction ceremony will be determined and posted each year. Sites or installations may be requested to create identical ceremonies to honor inductees associated with their command and participate in the master ceremony via VTC. The ceremony is open to all employees.
- (4) Each inductee will receive an award from the JM&L LCMC Commanding General. The name, photograph, and accomplishments of each inductee will be placed on a wall display of the "Ammunition Hall of Fame" located in the JMC Headquarters building. The program coordinator will work with JMC ammunition installations to create an Ammunition Hall of Fame display, to feature inductees associated with their installations. This must be accomplished with the installation's own funding. Other sites may create a duplicate Ammunition Hall of Fame display in its entirety or create smaller versions which features inductees associated with their commands, but must use their own funding.

APPENDIX A

The Ammunition Hall of Fame Nomination Form

Nominee Information

1. **Date of Nomination:**
2. **Nominee's Name:**
3. **Nominee's Title:**
4. **Nominee's Current Address OR Next of Kin Name, Phone, Email Address:**
(Please indicate if the nominee is deceased and provide contact information for a surviving spouse or next of kin)

5. **Nominee's Current Phone Number:**

6. **Nominee's Current Email:**

7. **Career Service in an ammunition command or in the ammunition community:**
 (If the nomination is justified on contributions in more than one position or assignment, list each):

Command	Position/Title	Year to Year
_____	_____	____ - ____
_____	_____	____ - ____
_____	_____	____ - ____
_____	_____	____ - ____
_____	_____	____ - ____

8. **Significant Accomplishments (Required):** In a 1-2 page narrative, please describe and highlight the nominee's notable accomplishments to the ammunition mission. Topic examples may include leadership, innovation, vision, superior performance, projects, mentorship roles, significant cost savings for an organization and more. The write-up must demonstrate that the individual's contribution has made a lasting, positive impact on ammunition business practices or mission, which includes life cycle functions of technology, systems development, acquisition, production, sustainment, and demilitarization. Remember to use concrete examples and quantifiable data where possible.

9. **Supporting Documents (Optional):** Please attach any testimonials (letters of recommendation) and supporting documentation with your nomination form. This is optional and not required for consideration.

10. Photo: Please attach headshot or professional photograph with this nomination form in jpg format. If professional photo is not available, alternative photos will be accepted.

11. Proposed Plaque /Award Citation (1 Paragraph):

Nominator Information

12. Nominator's Name:

13. Nominator's Title:

14. Nominator's Phone Number:

15. Nominator's Address:

16. Nominator's E-mail:

APPENDIX B: LOGO DESIGN

The Ammunition Hall of Fame will be distinguished by the following logo on announcements, websites, program brochures, or used in any other manner in relation to the program.

